



BYOx – Digital Learning Expectations

(Information & Communication Technology - Acceptable Use Policy and Agreement)

Information for Students and their Parents/Care Givers about Acceptable Usage

All students must comply with the Mango Hill State Secondary College Student Code of Conduct which outlines consequences for misuse and breaches of the acceptable usage of technology.

Students should be aware that they are held responsible for their actions while using the internet and online communication services. Students will be held responsible for any breaches caused by other person(s) knowingly using their account to access internet and online communication services.

The school reserves the right to restrict/remove access of personally owned mobile devices to the Intranet, Internet, email or other network facilities to ensure the integrity and security of the network and to provide a safe working and learning environment for all network users. The misuse of personally owned mobile devices may result in disciplinary action which includes, but is not limited to, the withdrawal of access to school supplied services and/or restricted use of personal devices whilst on the College campus.

Some examples of acceptable use:

It is acceptable for students to use school computers and network infrastructure for:

- assigned class work and assignments set by teachers;
- developing literacy, communication and information skills;
- authoring text, artwork, audio and visual material for publication on the Intranet or Internet, solely for educational purposes as supervised and approved by the school;
- communicating with teachers through approved apps in relation to school work;
- access to online references such as dictionaries, encyclopaedias, etc.; and,
- collaborating, researching and learning through the school's e-learning environment.

Unacceptable use could include:

- downloading or publishing offensive messages or pictures;
- using obscene, abusive, discriminatory or derogatory language
- cyberbullying, harassing or stalking others;
- deliberately wasting printing and Internet resources;
- intentionally damaging devices, computers, printers or the network equipment;
- violating copyright laws which includes plagiarism;
- using unsupervised Internet chat or messaging services;
- accessing stored video, photos or other media not connected to learning;
- knowingly downloading viruses or other programs which breach network security e.g. exe files for games;
- using a device's camera anywhere inappropriate or for inappropriate purposes;
- invading someone's privacy by recording images, personal conversations or activities OR distributing or uploading (e.g. forwarding, texting, Bluetooth use) such material; and,
- sharing personal information (name, family member's name, address, phone number etc.) on the Internet or email other than for educational purposes of the school



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Student Responsibilities:

- Ensuring the device is charged.
- Ensuring you bring your device to the College every day.
- Ensuring your device is joined and visible on the College network.
- Onboarding of your BYOx device through Company Portal.
- Maintaining the required hardware and apps on your device.
- Keeping your device safe on College grounds.

Legitimate use of the College network and the BYOx program includes the following:

- Researching activities that relate to learning activities as part of the Mango Hill State Secondary College curriculum.
- The use of email for exchanging appropriate information and engaging in collaborative projects.
- The design and development of digital products related to learning activities.
- Creation and storage of evidence of learning as directed by teachers.

Unacceptable use of the BYOx program, the computer network and resources include:

- Using software to harass, insult or bully (including blogs, discussion boards and social networking sites).
- Using obscene language via email or any other electronic messaging medium.
- Employing the Mango Hill State Secondary College laptop or network to deliberately humiliate others by displaying compromising images or text without permission.
- Sending, receiving, displaying or searching for any offensive and anti-social material.
- Damaging laptops, computer network resources (printers, photocopiers) or computer networks (for example, by the creation, introduction or spreading of computer viruses, physically abusing hardware, altering source codes or software configurations, etc.).
- Violating copyright laws. The legal rights of software producers and network providers, and copyright and license agreements must be honoured (for example, downloading copyrighted games and music on to the laptop).
- Using other users' passwords or allowing others to use your account login.
- Trespassing in others' folders, work or files.
- Using the network to disrupt its use by other individuals or by connecting networks.
- Disrespect of others' privacy and intellectual property.
- Use of device camera/s to take photos or record sound and/or video without direct instruction from a teacher.
- Accessing College network locations without appropriate permissions.
- Use of Virtual Private Networks (VPN) apps or websites that are capable of by-passing or accessing protected sections of any network, damaging the network, or to obtain other users passwords etc.
- Accessing an external Portable Wi-Fi hot-spot on the College grounds e.g. hot-spotting to your phone, having a SIM card in your device.
- Using any means to avoid scrutiny by teachers of work in progress including disconnection from College networks or monitoring software such as Apple Classroom.

Breaching any of the outlined guidelines could result in students having their account immediately suspended, device denied access to the College network and may result in disciplinary action taken by the College administration in line with the MHSSC Student Code of Conduct. Network Administrators may review files and communications to maintain integrity and ensure that users are using the network responsibly. College administration reserve the right to investigate BYOx devices and content of devices aligned with the MHSSC Student Code of Conduct.